# INTERNATIONAL UNION OF PAINTERS AND ALLIED TRADES, AFL-CIO

### **DISTRICT COUNCIL 4**

PRIVATE LIGHT COMMERCIAL AGREEMENT

#### **TABLE OF CONTENTS**

Article 1	Recognition	Page 3
Article 2	Period and Termination of Agreement	Page 3
Article 3	Jurisdiction	Page 3
Article 4	<b>Union Security Clause</b>	Page 4
Article 5	Terms and Conditions	Page 4
Article 6	Subcontracting	Page 5
Article 7	Management Rights	Page 5
Article 8	50/50 Clause	Page 6
Article 9	Out of Area Clause	Page 6
Article 10	Preservation of Work Clause	Page 6 - 7
Article 11	Right to Honor Picket Clause	Page 7
Article 12	National FTI Clause	Page 7
Article 13	National LMP Clause	Page 8
Article 14	Just Cause and Top Workplace Performance Plan	Page 8
Article 15	Scope of Work/Classification	Page 8 - 9
Article 16	Hours of Work	Page 9
Article 17	Wage & Benefits	Page 10 - 11
Article 18	Trust Funds	Page 12
Article 19	Joint Trade Board	Page 12 - 14
Article 20	<b>Employer Requirements</b>	Page 14 - 15
Article 21	Health & Safety	Page 15
	Signature Page Light Commercial Bid Form	Page 16 Page 17

#### INTENT

It is the intent and purpose of the Parties hereto that this Light Commercial Agreement shall promote and improve additional work opportunities for Employers and members of Painters District Council #4 and its affiliated Local Unions to promote the organizing of the unorganized in the light commercial market.

### ARTICLE 1 RECOGNITION

The Employer recognizes the Unit of Light Commercial Painters IUPAT District Council #4 as the sole and exclusive bargaining representative for all employees in the employment of the Employer, performing work covered by this Agreement with respect to wages, hours, and other terms and conditions of employment.

### ARTICLE 2 PERIOD AND TERMINATION OF AGREEMENT

This agreement shall become effective on the 1st day of August 1, 2025, and shall remain in full force and effect until July 31, 2028. No later than (60) days prior to the termination of this agreement, either party may give written notice to the other party at its then known address of the notifying party's intention to negotiate changes in this agreement. If the parties do not agree to such changes, this agreement will then become terminated as of July 31, 2028, unless mutually extended by both parties.

Prior to contract expiration any employer signatory to such agreement shall submit to the union a list of jobs to be performed under this agreement. In the event of contract termination these listed jobs submitted shall still be listed as per prior contractual rates and benefits. The job list shall be extended to 90 days of expiration date.

### ARTICLE 3 JURISDICTION

The Geographic Jurisdiction covered by this agreement shall be the following counties in the State of New York: Allegany, Broome, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Cortland, Delaware, Erie, Genesee, Herkimer, Jefferson, Lewis, Livingston, Madison, Monroe, Niagara, Oneida, Onondaga, Ontario, Orleans, Oswego, Otsego, Schuyler, Seneca, Steuben, St. Lawrence, Tioga, Tompkins, Wayne, Wyoming and Yates. (33 Total)

### ARTICLE 4 UNION SECURITY CLAUSE

All present employees who are members of the Union on the effective date of this Agreement or on the date of execution of this Agreement, whichever is the later, shall remain members of the Union in good standing as a condition of employment. All present employees who are not members of the Union and all employees who are hired hereafter shall become and remain members in good standing of the Union as a condition of employment on and after the eighth day following the beginning of their employment, or on and after the eighth day following the effective date of this Agreement or the date of execution of this Agreement, whichever is later.

- A. The Employer recognizes the right of any Union Member to refuse to work with an Employee who has worked for a period more than 8 days and has not joined the Union, or made application as provided herein, and any refusal to work either concerted or otherwise, with such Employee or Employees, shall not constitute a breach of this agreement.
- B. The Employer agrees to notify the Union during the first eight hours after any non-member has been hired, providing the name, address and social security number.
- C. The Employer agrees to remove from work covered by this Agreement any Employee who has failed to perform his/her obligations to become and remain a Union member as provided for this Agreement. Upon receipt of written notice from the Union stating that such Employee is delinquent, he/she shall be removed and shall not be re-employed by the Employer until he/she performs such obligations as provided for in this Agreement.

### ARTICLE 5 TERMS AND CONDITIONS

- Section 1. Any contractor signed to this Agreement shall be signed to the District Council #4 Master Collective Bargaining Agreement. All work rules, terms and conditions shall apply as contained in the District Council #4 Master Collective Bargaining Agreement.
- Section 2. All the terms and conditions contained in the agreement between the Employer and the Union effective August 1, 2025, to July 31, 2028, therein after called the District Council #4 Master Light Commercial Agreement shall be in full force and effect on any and all work performed under the terms and conditions of this Agreement.
- Section 3. For all employees who work outside this Agreement, the employer must pay the employee District Council #4 full wages and full benefit packages, as contained in the District Council #4 Master Collective Bargaining Agreement.
- Section 4. Work rules shall apply as contained in the District Council #4 Master Collective Bargaining Agreement

#### ARTICLE 6 SUBCONTRACTING

Section 1. The Employer shall not contract out or subcontract any jobsite work covered by this Agreement to any subcontractor or other person unless that subcontractor or other person is party to a collective bargaining agreement with this Union or another Union Affiliated with the I.U.P.A.T..

Section 2. In the event the Employer subcontract any job-site work covered by this Agreement, the Employer shall be a guarantor of performance by the subcontractor of all terms and conditions of said subcontractor's agreement with the Union or, in the absence of such agreement, of all terms and conditions of this Agreement. In that event, the Employer shall be liable to the Union for any act or omission of the subcontractor, which in any way departs from or is inconsistent with the terms and conditions of said subcontractor's agreement with the Union, or, in the absence of such an Agreement, with terms of this Agreement.

### ARTICLE 7 MANAGEMENT RIGHTS

Section 1. Except as expressly otherwise provided in this Agreement, the Employer shall have full right to direct the process of the work and exercise all function and control including, but not limited to, the section of the kind of materials, supplies or equipment used in the prosecution of the work, the determination of the competency and qualifications of his/her Employees and the right to discharge any Employee for any just, sufficient cause.

Section 2. The Employer shall have the right to institute, maintain, and require observance of a fair and consistent Drug & Alcohol Policy.

The goals of the parties is to provide a safe work place where the employees can attain productive standards which are consistent with that expected for the wage and which are consistent with maintaining the viability of the unionized Painting & Allied Trades contracting industry. The contractor has the right to require an employee who has incurred an injury requiring medical attention to undergo drug testing within a reasonable period of time after the injury provided that the employee is physically capable of undergoing the testing. Any employee who refuses to undergo drug testing shall be subject to immediate termination.

Any contractor who is required by contract to provide pre-hire drug testing for its employees shall utilize the services of a service provider selected by District Council #4. Examples are Union Occupational Health Clinic, Health Works or any other accredited service. All costs shall be the responsibility of the employer.

### ARTICLE 8 50/50 CLAUSE

Section 1. The Contractor or the Employer party to this agreement, when engaged in work outside the geographical jurisdiction of the Union party to this agreement, shall employ not less than fifty percent (50%) of the workers employed on such work from the residents of the area where the work is performed or from among persons who are employed the greater percentage of their time in such area.

### ARTICLE 9 OUT OF AREA CLAUSE

Section 1. The Employer party hereto shall, when engaged in work outside the geographic jurisdiction of the Union party to the agreement, comply with all the lawful clauses of the collective bargaining agreement in effect in said geographic jurisdiction and executed by the employers of the industry and the IUPAT affiliated union in that jurisdiction, including but not limited to, the wages, hours, working conditions, fringe benefits, and procedure for settlement of grievances set forth therein; provided however, that where no affiliated union has an agreement covering such out-of-area work, the Employer shall perform such work in accordance with this agreement; and provided further that employees from within the geographic jurisdiction of the Union party to this agreement who work in an outside jurisdiction at the Employer's request (but not employees who travel to the jurisdiction to seek work or who respond to a job alert issued by the IUPAT)shall receive (a) contributions to their home benefit funds at the rate called for in their home agreement and (b) (i) wages equal to the higher economic package minus the amount of contributions paid under (a), or (ii) wages equal to their home wages and a contribution to a defined contribution retirement plan equal to [the higher economic package] minus [the amount of contributions paid under (a) plus the home wages]. This provision is enforceable by the union in whose jurisdiction the work is being performed, either through the procedure for settlement of grievances set forth in its applicable collective bargaining agreement or through the courts, and is also enforceable by the Union party to this agreement, either through the procedure for settlement of grievances set forth in this agreement or through the courts. On a monthly basis, the Employer shall provide the affiliated Union in whose area the work is performed with documentation that it has made fringe benefit contributions to the home funds for all employees brought into the jurisdiction by the Employer.

#### ARTICLE 10 PRESERVATION OF WORK CLAUSE

Section 1. To protect and preserve, for the employees covered by the agreement, all work they have performed and all work covered by this agreement, and to prevent any device or subterfuge to avoid the protection and preservation of such work, it is agreed as follows: If the Employer performs on-site construction work of the type covered by this agreement, under its own name or the name of another, as a corporation, company, partnership, or other business entity, including a joint venture, wherein the Employer, through its officers, directors, partners, owners, or stockholders, exercises directly or indirectly (through family members or otherwise), management, control, or majority ownership, the terms and conditions of this agreement shall be applicable to all such work.

Section 2. All charges of violations of Section 1 of this Article shall be considered as a dispute and shall be processed in accordance with the provisions of this agreement on the handling of grievances and the final and binding resolution of disputes. As a remedy for violations of this Article, the Joint Trade Board or Arbitrator shall be able, at the request of the Union, to require an Employer to pay 1) to affected employees covered by this agreement, including registered applicants for employment, the equivalent of wages those employees have lost because of the violations, and 2) into the affected Joint Trust Funds to which this agreement requires contributions any delinquent contributions that resulted from the violations. The Joint Trade Board or Arbitrator shall be able also to provide any other appropriate remedies, whether provided by law or this agreement. The Union shall enforce a decision of the Joint Trade Board or Arbitrator under this Article only through arbitral, judicial, or governmental, for example, the National Labor Relations Board channels.

Section 3. If, after an Employer has violated this Article, the Union and/or the Trustees of one or more Joint Trust Funds to which this agreement requires contributions institute legal action to enforce an award by an Arbitrator or the Joint Trade Board remedying such violation, or defend an action that seeks to vacate such award, the Employer shall pay any accountants' and/or attorneys' fees incurred by the Union and/or the Joint Trust Funds, plus costs of the litigation, that have resulted from such legal action. This section does not affect other remedies, whether provided by law or this Article that may be available to the Union and/or the Joint Trust Funds.

#### ARTICLE 11 RIGHT TO HONOR PICKET CLAUSE

Section 1. Employees covered by this agreement shall have the right to respect any legal primary picket line validly established by any bona fide labor organization, and the Union party to this agreement has the right to withdraw employees covered by this agreement whenever the employer party to the agreement is involved in a legitimate primary labor dispute with any bona fide labor organization.

#### ARTICLE 12 NATIONAL FTI CLAUSE

Section 1. All District Councils and unaffiliated Local Unions shall establish in their agreements provisions for affiliation with the IUPAT Finishing Trades Institute (IUPAT-FTI) and further provide a minimum contribution of ten cents (\$0.10) per hour for each hour paid for each employee covered under the said agreement to the IUPAT-FTI.

Section 2. Each District Council or unaffiliated Local Union JATF shall make a minimum contribution of ten cents (\$0.10) per hour to the IUPAT-FTI from the hourly contribution made to the District Council or Local Union Apprenticeship Fund until such time that the provision to contribute to the IUPAT-FTI is made part of the agreement.

#### ARTICLE 13 LMP CLAUSE

Section 1. All District Councils and unaffiliated Local Unions shall include in their agreements provision for contractors/employers to contribute to the Labor Management Partnership (LMP) a minimum of ten cents (\$0.10) for each hour or portion thereof for which an employee receives pay.

### ARTICLE 14 JUST CAUSE AND TOP WORKPLACE PERFORMANCE PLAN

Section 1. The Employer may lay off for lack of work and discharge any employee for just cause. Should any member referred for employment be terminated for cause, his or her referral privileges shall be suspended for two weeks. Should the same individual be terminated for cause a second time within a twenty-four (24) month period, his or her hiring hall referral privileges shall be suspended for two months. Should the same individual be terminated for cause a third time within a twenty-four (24) month period, his or her referral privileges shall be suspended indefinitely. A termination shall not be considered as "for cause" for purpose of this provision if the person referred for employment has filed a grievance challenging the propriety of his or her termination, unless and until the grievance is resolved in a manner that affirms the termination cause. For the purpose of this provision, a decision of the Joint Trade Board and/or an arbitrator shall be final and binding.

The provisions in subsections of the IUPAT Constitution, Section 230 (a) and (b) notwithstanding, a Termination Review Committee, composed of the members of the Joint Trade Board may, upon written request of the applicant, vacate or reduce the period of suspension should the Committee determine, following inquiry or investigation, in its sole and complete discretion, that equity requires such action.

#### ARTICLE 15 SCOPE OF WORK/CLASSIFICATIONS

- Section 1. The scope of work covered by this agreement shall be described as per the Painters District Council #4 Master Collective Bargaining Agreement.
- Section 2. The scope of work covered by this agreement shall be ascribed into the light commercial classification. The wage classification shall be as follows, see wage and benefits under Article 17.
- Section 3. The term private light commercial shall only apply to the described classification projects. Classification shall only apply to hotels (4 stories and under), motels, banks (excluding M&T), apartments, nursing homes, funeral homes, assisted living facilities, restaurants, shopping plazas, strip malls, leased retail spaces, privately funded schools/charter schools, medical offices (doctor/dental), privately funded hospitals, privately owned professional offices and the following if 150,000 sq. ft. or under: multi use facilities with housing, warehouses, box stores. This agreement shall not be used to undermine or underbid prevailing rate bids or work that is being negotiated to go prevailing rate by the Building Trades and/or through job action.

Section 4. For the light commercial rates to apply the Employer must submit an authorization form for approval by the Business Manager/Secretary Treasurer of District Council #4, prior to the bid (see attached form). Use of the light commercial agreement is based on a job-by-job basis. The employer must inform the union of the application of these rates to specific projects. Private light commercial projects outside the defined scope can be mutually agreed upon and approved by the union for the light commercial rate. Without authorization/union approval, regular journeyperson rates and fringes shall apply.

#### ARTICLE 16 HOURS OF WORK

- Section 1. The regular work day shall be eight (08) hours Monday through Friday. The regular work week shall be Monday through Friday inclusive. All work over eight (8) hours in any work day shall be paid at the rate of one- and one-half times at the regular rate. This pertains to all shifts.
- Section 2. Any work performed on a designated holiday shall be paid at double time rate. The following holidays shall be: New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day and Christmas Day.

#### ARTICLE 17 WAGES AND BENEFITS

Effective August 1, 2025

TIER 1	<u>WAGES</u> \$26.00	BENEFITS refer to specific region
2	\$22.00	refer to specific region
3	\$20.00	refer to specific region

Effective August 1<sup>st</sup>, 2026, all tiers' wages shall increase by \$1.00 Effective August 1<sup>st</sup>, 2027, all tiers' wages shall increase by \$1.00

#### **BUFFALO REGION BENEFITS**

IUPAT Pension	\$3.46
<b>IUPAT</b> Annuity	\$0.00
IUPAT FTI	\$0.10
IUPAT LMP	\$0.10
Health	\$5.00
SUB	\$1.05
DC #4 Training	\$0.25
DC #4 STAR	<u>\$0.15</u>
TOTAL	\$10.11

#### **ROCHESTER REGION BENEFITS**

<b>IUPAT Pension</b>	\$0.69
<b>IUPAT Annuity</b>	\$1.00
IUPAT FTI	\$0.10
IUPAT LMP	\$0.10
Health	\$5.00
DC #4 Training	\$0.25
DC #4 STAR	<u>\$0.15</u>
TOTAL	\$7.29

#### SYRACUSE/OSWEGO/WATERTOWN REGION BENEFITS

\$2.49
\$0.00
\$0.10
\$0.10
\$5.00
\$0.25
<u>\$0.15</u>
\$8.09

#### ITHACA/ELMIRA/BINGHAMTON REGION BENEFITS

IUPAT Pension	\$1.97
<b>IUPAT Annuity</b>	\$1.00
IUPAT FTI	\$0.10
IUPAT LMP	\$0.10
Health	\$5.00
DC #4 Training	\$0.25
DC #4 STAR	<u>\$0.15</u>
TOTAL	\$8.57

Deductions: Dues Check Off amount based upon DC4 Bylaws

IUPAT Admin Dues: \$0.35 thru July 31st, 2026

\$0.45 thru July 31st, 2027

Any journeyperson shall receive minimum Tier 1 wages and benefits.

Wage increase from Tier 2 to Tier 1 shall be at discretion of employer after review.

Tier 3/New Hire applies to a worker with 0-12 months experience.

At the employers' discretion, the employer can pay more than the applicable wages and benefits noted.

Current journeyperson working under District Council #4 Master Collective Bargaining Agreement shall have the right of refusal to the light commercial agreement with no retribution.

If any additional manpower is needed for District Council #4 prevailing rate jobs then journeymen, where and when possible, working under a reduced rate shall be called first.

Workers under this agreement are subject to over the counter (OTC) dues at regular journeyperson level status.

#### ARTICLE 18 TRUST FUNDS

For the Trust Funds pertaining to this agreement the District Council #4 Master Collective Bargaining Agreement language shall apply.

#### **IUPAT PENSION**

Effective January 1<sup>st</sup>, 2022, and each year thereafter, the Pension contribution called for in this agreement shall increase by a *minimum* of 5 percent (5%) of the total negotiated increase in wages and benefits for that year. Such increase will be rounded up to the nearest penny. The Union will notify the employers of the new Pension rate each year. All increases shall take place on August 1<sup>st</sup> each year.

#### ARTICLE 19 JOINT TRADE BOARD AND GRIEVANCE PROCEDURE

- 1. The parties shall establish and maintain a Joint Trade Board composed of ten members, five appointed by the Union and five appointed by the Employers Association. Four members, two appointed by each party, shall constitute a quorum. Decisions shall be made by majority vote, provided that Union appointees and Employer appointees shall have equal voting strength with respect to such vote. Members of the Joint Trade Board shall choose a chairman and secretary, to serve such terms as may be agreed upon by the Board, provided that one such officer shall be a Union appointee and one an Employer appointee.
- 2. The Joint Trade Board is empowered to hear and decide all grievances and disputes which arise between the parties as to the interpretation or application of this Agreement; to award or assess remedies, damages and penalties for violations of this Agreement; to issue interpretative rulings or other rules and regulations as it deems necessary to give force and effect to the purpose and intent of this Agreement; to investigate all grievances and disputes submitted to it, Including the conduct of audits of Employer records; to recommend amendments to or changes in this Agreement, but only upon request of both parties; to appoint such persons or committees as may be necessary to aid the Board in the performance of its duties; and to demand of employers who repeatedly violate this Agreement the posting of a cash or surety bond to assure future compliance.
- 3. All grievances and disputes shall be submitted to the Secretary in written form, with copies furnished to the opposing party. The Employer Representative and the Union Representative will first meet to discuss the dispute and attempt to resolve it prior to the filing the dispute with the Board for resolution.

- 4. The Joint Trade Board shall meet as needed, but special meetings may be called by the Chairman or Secretary when a prompt hearing and decision is required in any given dispute.
- 5. No Union representative shall sit as a Board member in any case involving himself or herself or his or her Employer, directly or indirectly; and no Employer representative shall sit as a Board member in any case involving himself or herself or any of his or her employees, directly or indirectly.
- 6. Decisions, awards, or orders of the Board shall be final and binding.
- 7. The Board shall maintain full and complete records and minutes of its proceedings, which records and minutes may be inspected at reasonable times by the parties to this Agreement.
- 8. The Joint Trade Board, as such, shall not accept or receive any payments or contributions from employers. Each party to this Agreement shall reimburse its representatives on the Board for actual expenses. Expenses and fees of arbitration shall be shared equally by the parties.
- 9. If the Joint Trade Board deadlocks or otherwise falls to decide any grievance or dispute, either party may, within 30 days following said deadlock or failure, refer the grievance or dispute to arbitration by filing a written request with the secretary of the Board, with copy served on the opposing party. On receipt of such notice, the Joint Trade Board shall choose an arbitrator. If the Board cannot agree on an arbitrator, it shall promptly request a list of arbitrators from the Federal Mediation and Conciliation.
- 10. With respect to any individual employer that fails to comply with a final and binding decision issued at any level of this grievance procedure, the Union may terminate this Agreement by 48 hours written notice to such Employer.
- 11. There shall be no strike or lockout on any job over any grievance or dispute while it is being processed through this grievance procedure and until the said procedure has been exhausted. However, and notwithstanding any contrary provision of this Agreement, the Union may remove employees from any job(s) of an individual Employer who fails or refuses to pay the wages and fringe benefits, or to meet the schedule of hours, provided for and required by this Agreement, or refuses to stand trial under these procedures, or fails to comply with a final and binding decision issued at any level of this grievance procedure. When the Union removes employees from the job pursuant to this Section, the individual Employer involved shall pay all employees so removed an amount equivalent to one (1) day's pay at the employee's regular straight time rate, for the inconvenience and time-loss occasioned by his conduct. Nothing stated in this Section shall preclude the Employer from resorting to the grievance procedure with respect to any action or sanction taken or imposed by the Union hereunder.
- 12. Notwithstanding Section 11, a final and binding decision, rendered as part of the grievance procedure, regarding the subcontracting clause of this Agreement shall be enforced solely through administrative or judicial proceedings.

13. The remedies and sanctions specified in Section 10 and 11 are in addition to other remedies and sanctions that may be permitted by other provisions of this Agreement or by operation of law.

#### ARTICLE 20 EMPLOYER REQUIREMENTS (BONDING)

<u>Section 1.</u> The Employer may, at the discretion of the Union, be required to post a surety bond with the Union in the amount of \$25,000.00, or a value that is equal to or greater than an average of 2 months of wages/benefits, guaranteeing payment of any wages and/or payment of any contributions to any approved fringe benefit plan which the Employer is required to contribute to by this Agreement. The Union will provide the Employer with the proper bonding forms.

Also, the employer may, at the discretion of the Union, be required to pay fringe benefits on a weekly basis. In support of those employers making fringe benefit payments on a timely schedule, other employers working in the DC4 jurisdiction, having no previous history of paying fringe benefits and/or cannot present a surety bond, shall be required to pay the fringe benefits on a weekly basis. Failure to meet a weekly payment schedule gives the union the right to remove all members.

<u>Section 2</u>. All Employees shall be protected under the provisions of the Workmen's Compensation Law of New York State, the Disability Law and the Unemployment Insurance Law.

<u>Section 3</u>. All out-of-state Employers agree to sign a New York State application for voluntary DBL (Form DB13S) and a voluntary application for coverage under Section 561 of the New York State Unemployment Insurance Law before work commences

<u>Section 4</u>. Employers signatory to this collective bargaining agreement shall provide paid sick leave as required by New York Labor Law 196-b.

#### ARTICLE 21 HEALTH & SAFETY

A. The Employer shall provide for the safety and health of his Employees by complying with all Federal, State and Municipal Laws and Ordinances.

- B. The Employer, where men are working shall furnish pure drinking water in sufficient quantity.
- C. The Union recognizes and encourages its members to recognize their responsibility to work safely and adhere to all applicable safety laws.

## The undersigned Employer and I.U.P.A.T. District Council #4 agree to be bound by this Light Commercial Agreement Dated August 1, 2025 through and including July 31, 2028.

	Name	of Emplo	yer/Cont	ractor	
Employer Signature				Title	<del> </del>
Print Name				Date	
Address C	City	5	State	Zip	
()Phone	_	(	) Fax		_
Federal Tax I.D. Number					
Worker's Compensation Ins. Co			Work	er's Comp. Ins. Polic	y No.
Expiration date of Worker's Com	p. Policy				
Painters District Council #4					
Signature					
Title					
Date					

# INTERNATIONAL UNION OF PAINTERS & ALLIED TRADES DISTRICT COUNCIL 4

#### **LIGHT COMMERCIAL BID FORM**

#### **PROJECT INFORMATION:**

1.	Signatory Contractor Bidding:
2.	Project Name:
3.	Project Location:
4.	General Contractor:
5.	Type of Project:
6.	Bid Date:
7.	Contact Person/Phone #:
8.	Non-Union Bidding Project:
9.	Special Conditions:
APPRO	OVED BY:
DATE:	

CC: DC4 Business Manager/Secretary-Treasurer DC4 Regional Business Representative